EC-Council Exam Portal
User Guide

www.eccexam.com

System Prerequisites:

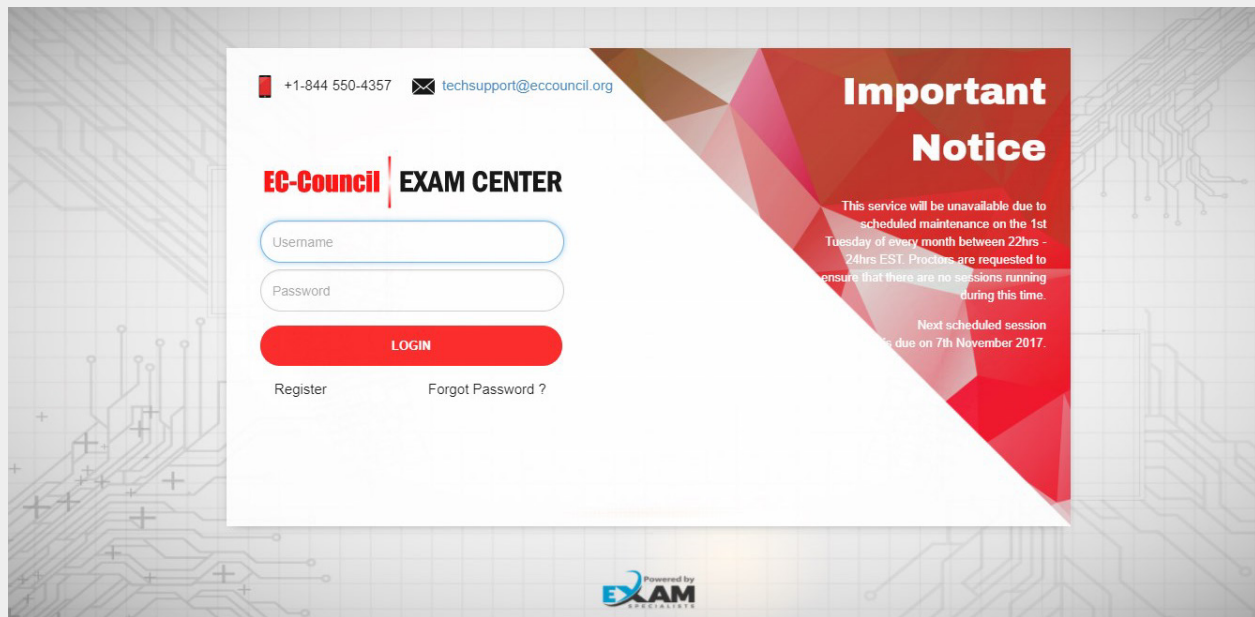What will you need to conduct the exams?

- High speed Internet access preferably T1 speed or higher

- Proctor ID provided by EC-Council

- Windows 7 or higher PCs

- Google Chrome or Mozilla Firefox Browser latest version
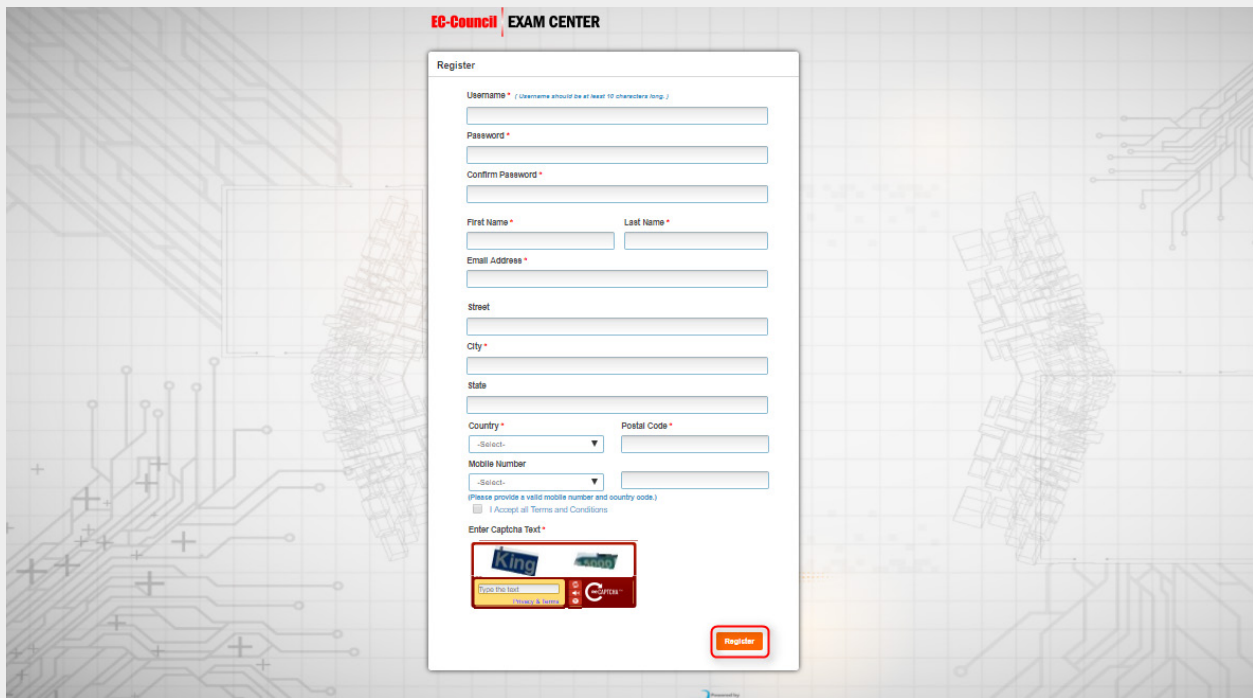
- Adobe Acrobat Reader latest version

Registration and Starting the exam

Please follow the below registration steps to create an account first before attempting the exam
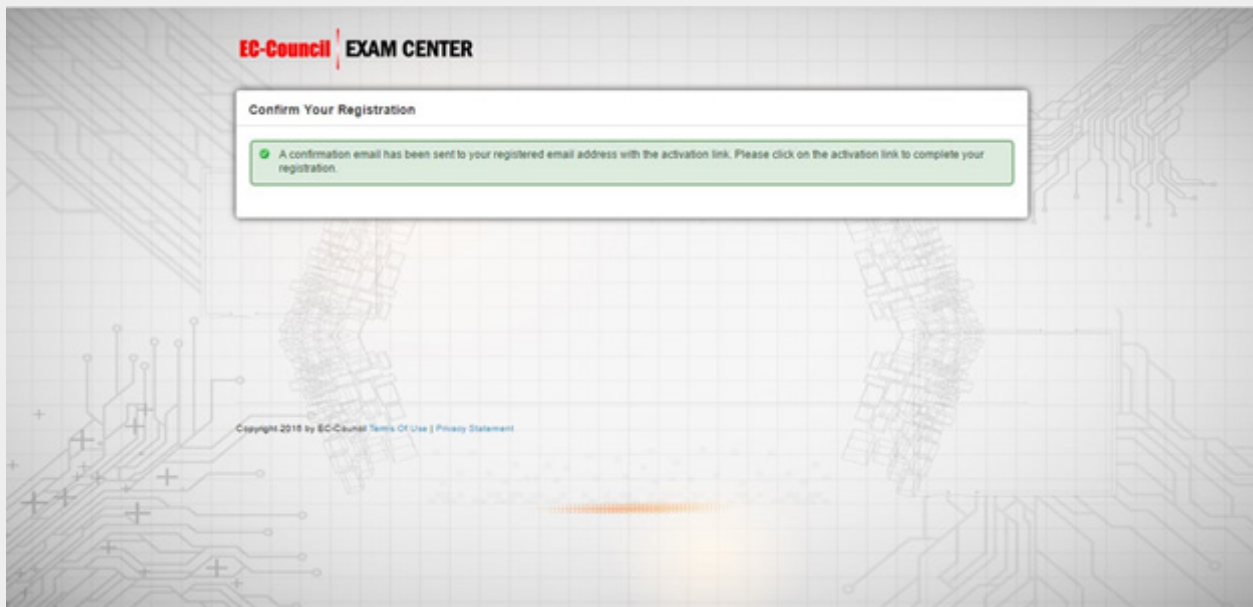
Step 1: Start registration as a new user at https://www.eccexam.com/

Step 2: Fill in all the fields completely in the registration form and click "Register".
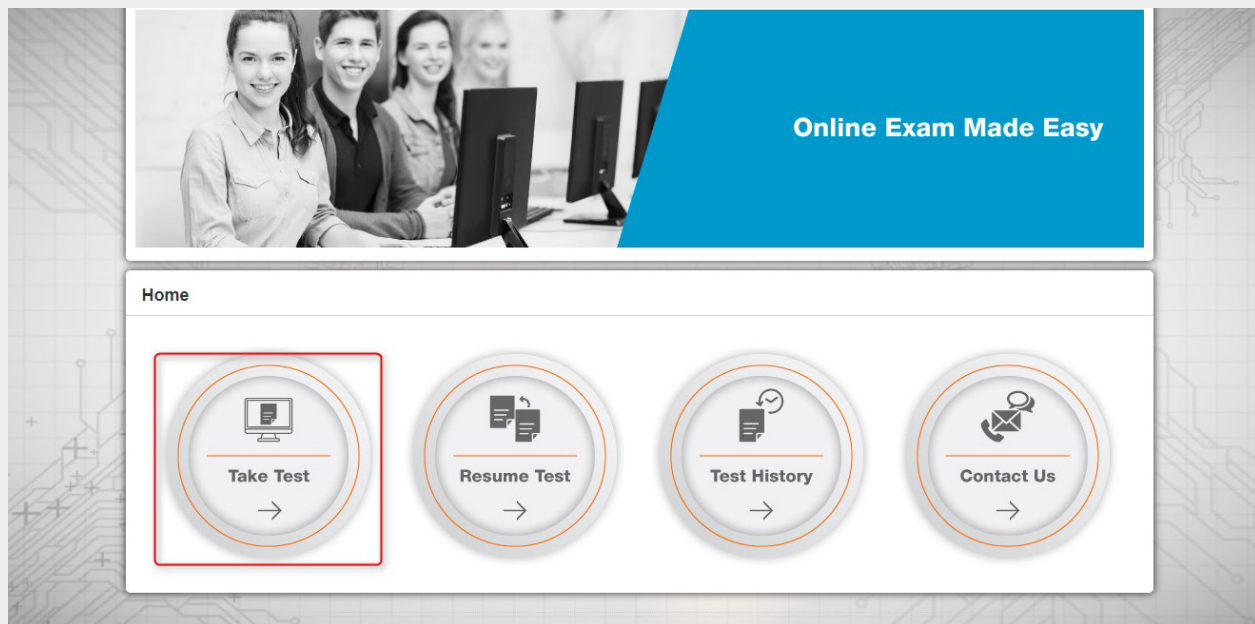
Step 3: Upon successful registration, you will receive an account activation link via email.
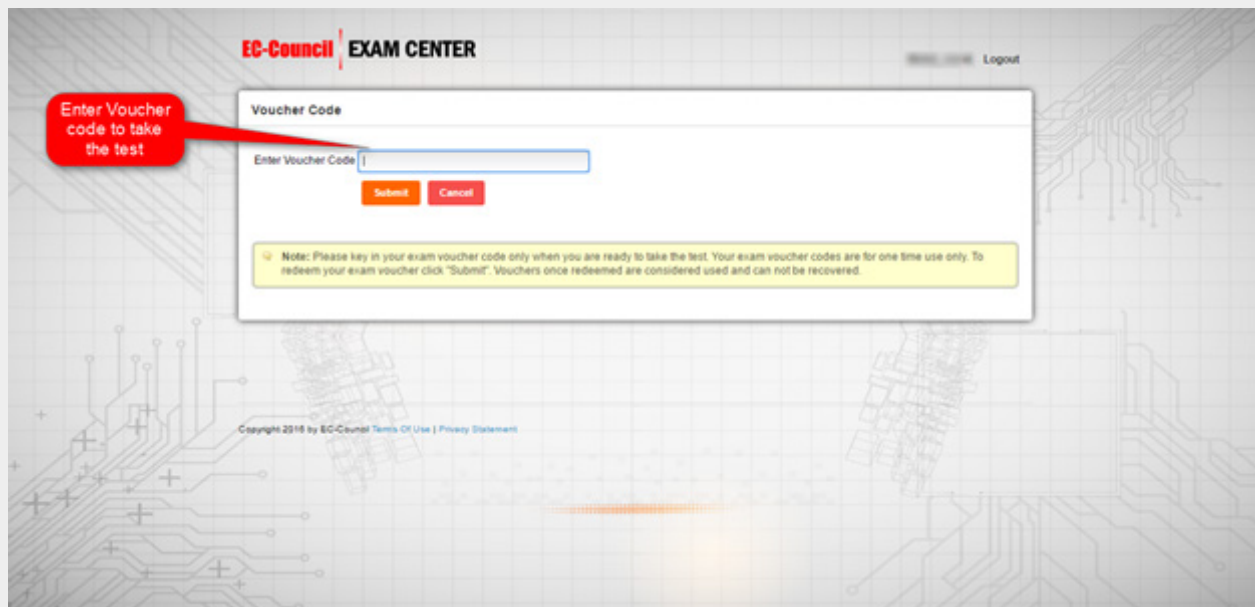
Step 4: Login into the exam portal using your account login credentials.
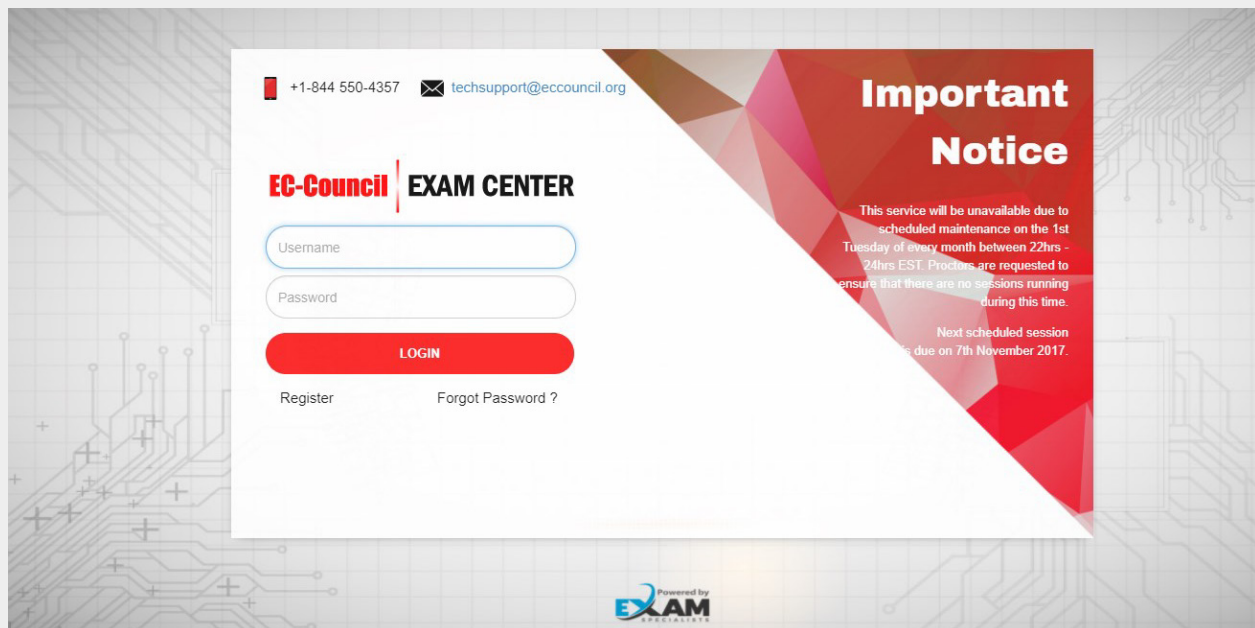
Step 5: Now select "Take Test" to proceed with exam

Step 6: Now enter the exam voucher code and click submit. You will be prompted for proctor credentials which will be provided by the Proctor.
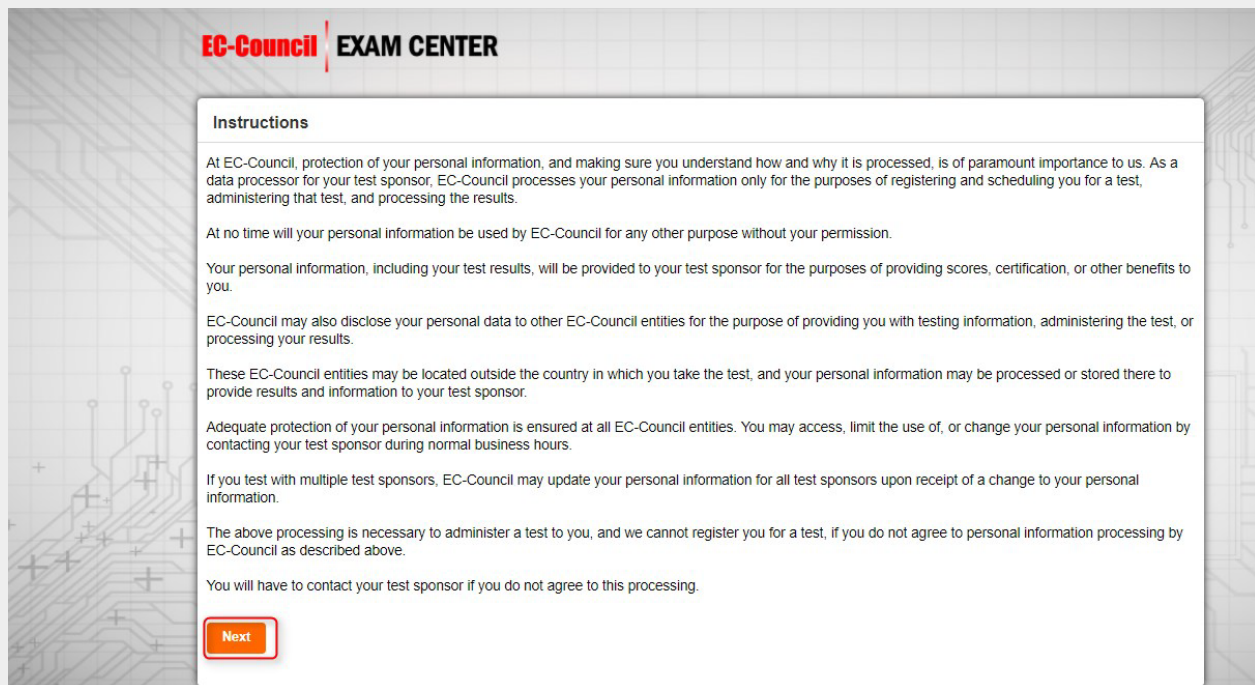
Step 7: Your Proctor will key in "proctor ID and password" to unlock the exam.

Step 8: Read through the instructions carefully and select Next.

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Instructions

At EC-Council, protection of your personal information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for your test sponsor, EC-Council processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results.

At no time will your personal information be used by EC-Council for any other purpose without your permission.

Your personal information, including your test results, will be provided to your test sponsor for the purposes of providing scores, certification, or other benefits to you.

EC-Council may also disclose your personal data to other EC-Council entities for the purpose of providing you with testing information, administering the test, or processing your results.

These EC-Council entities may be located outside the country in which you take the test, and your personal information may be processed or stored there to provide results and information to your test sponsor.

Adequate protection of your personal information is ensured at all EC-Council entities. You may access, limit the use of, or change your personal information by contacting your test sponsor during normal business hours.

If you test with multiple test sponsors, EC-Council may update your personal information for all test sponsors upon receipt of a change to your personal information.

The above processing is necessary to administer a test to you, and we cannot register you for a test, if you do not agree to personal information processing by EC-Council as described above.

You will have to contact your test sponsor if you do not agree to this processing.

Next

Step 9: After reading the agreement provided on your screen, you will need to click "Start Test" to begin with your exam

Agreement

Dear Candidate,

Prior to attempting an EC-Council exam, you are required to AGREE to:

EC-Council Non-Disclosure Agreement
EC-Council Certification Agreement

You should NOT attempt the exam unless you have read, understood and accepted the terms and conditions in full. BY ATTEMPTING THE EXAM, YOU SIGNIFY THE ACCEPTANCE OF THE ABOVE MENTIONED AGREEMENTS. In the event that you do not accept the terms of the agreements, you are not authorized by EC-Council to attempt any of its certification exams.

Once you have successfully passed the EC-Council certification exam, you will receive your Certification Welcome Kit by mail within 4-8 weeks from the date of your exam. For more information or questions on EC-Council Certification, please visit https://cert.eccouncil.org/ or contact certsupport@eccouncil.org

Important Notice

Make sure you have your proctor verify your submission prior to logging off with your proctor. If you submit your exam and log out early without notifying your proctor, your certification will be put on hold by the EC-Council.

You MUST ensure that the information provided herein including your name, mailing address, e-mail is accurate and complete. Kindly ensure that you key in your name in English and without using any special characters as special characters are not recognized by the system as valid entry. INFORMATION PROVIDED HEREIN SHALL BE USED TO PROCESS THE CERTIFICATION. Certifications for candidates that do not provide a valid e-mail address will NOT be processed.

Any mistakes made shall result in the certification department processing an erroneous certificate and will result in additional administration and shipping costs to you. Should you require any further changes or corrections to the information provided, it will cost you an administrative fee of USD75 payable to EC-Council.
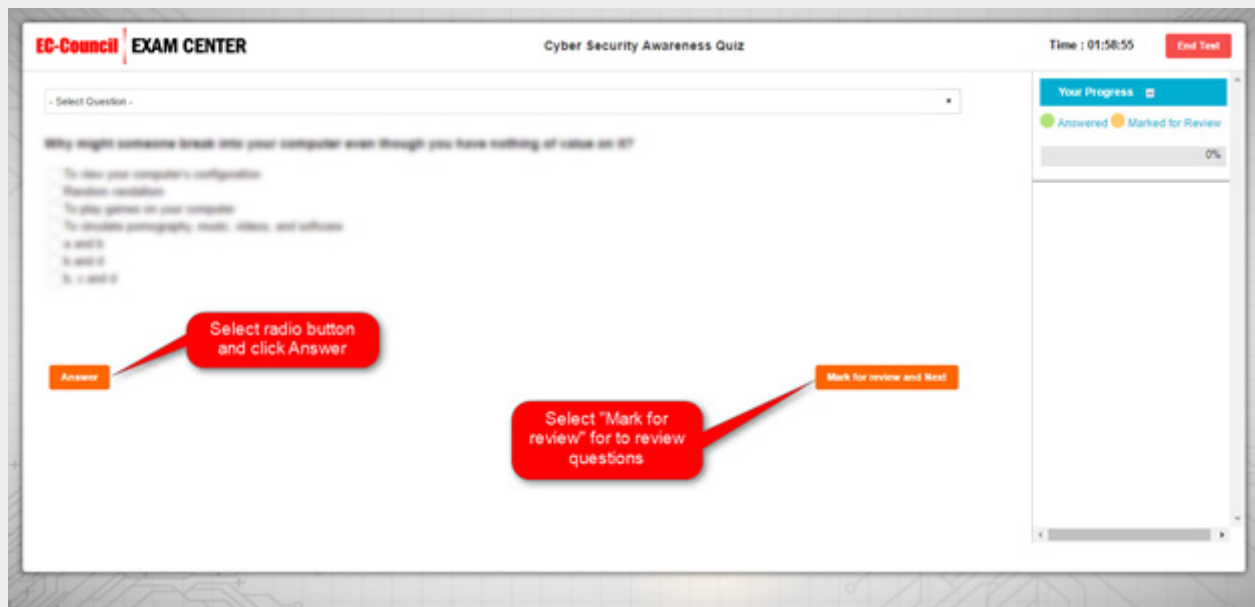
If you would like to update your profile information kindly send your request to techsupport@eccouncil.org and we would be happy to help you.

☑ I Agree Terms And Conditions

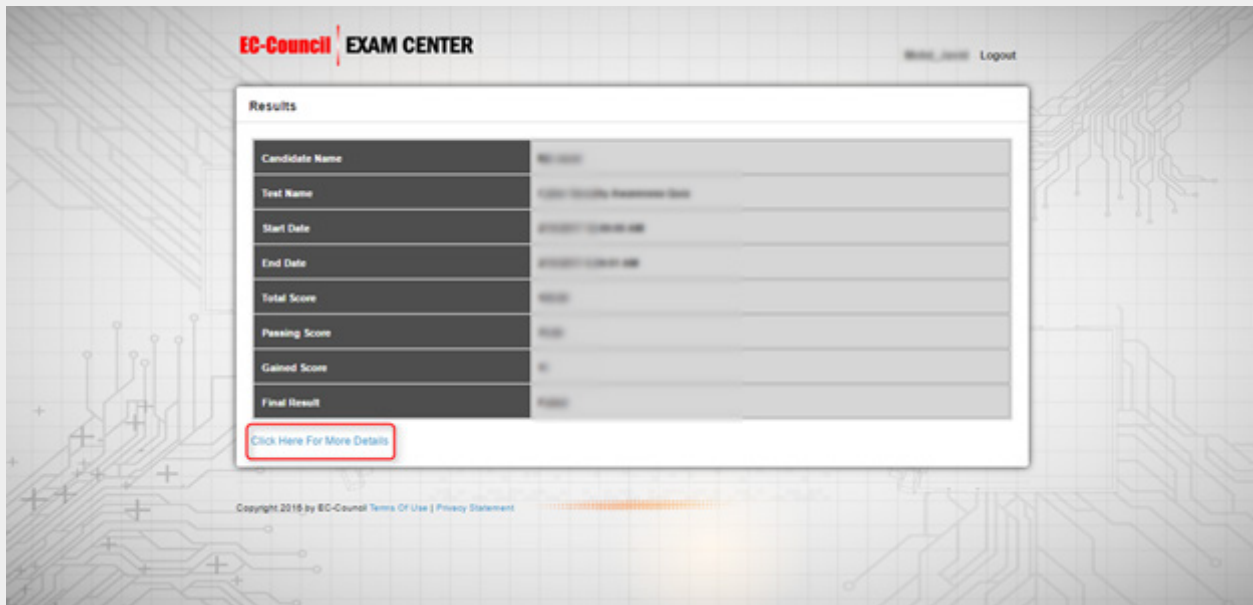**Start Test**

Step 10: The exam will begin.

Note: You can review the exam questions at any point of time during the exam by clicking "Mark for review and Next" button.

Step 11: Once you answer all the questions, please click "End Test" button.

Step 12: You will be able to view the results screen.

Step 13: Select the "click here for more details" link to download the transcript.

Notes:

- At the end of the exam, you can print the Result Transcript showing the outcome of the exam (score achieve vs required). Student can access the EC-Council ECC exam portal at any point in time to print their Result Transcript.

- If there are any interruptions within the duration of the exam session, the proctor will need to report the session disruption immediately to EC-Council (send an e-mail to certmanager@eccouncil.org).

- Proctors are required to report all forms of exam irregularities including malpractice to EC-Council immediately upon discovering any such irregularities.

- Proctors need to adhere to the EC-Council Proctor Guideline failing which, the students' exams may be revoked.

- If you have any enquiries regarding the exam portal process , please send your enquiries to certmanager@eccouncil.org.

- If you have any enquiries regarding the validity of the exam vouchers, please send an e-mail to finance@eccouncil.org

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