

EC-Council Exam Portal

User Guide

www.eccexam.com



System Prerequisites:

What will you need to conduct the exams?

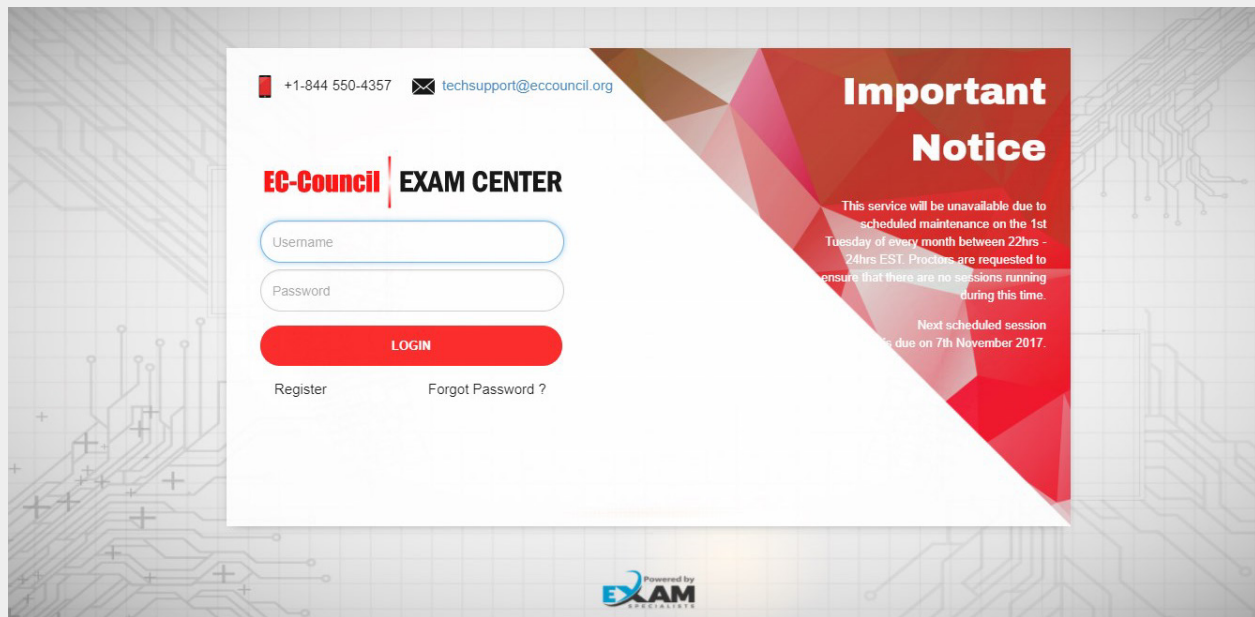
- High speed Internet access preferably T1 speed or higher
- Proctor ID provided by EC-Council
- Windows 7 or higher PCs
- Google Chrome or Mozilla Firefox Browser latest version
- Adobe Acrobat Reader latest version



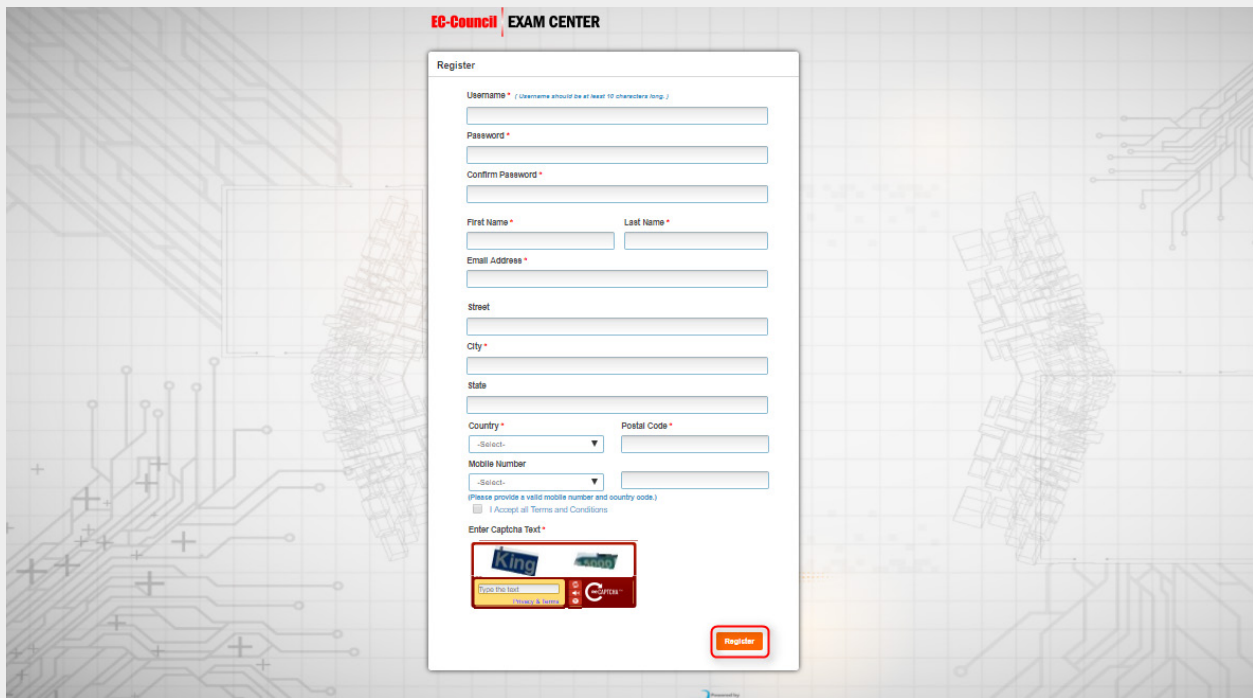
Registration and Starting the exam

Please follow the below registration steps to create an account first before attempting the exam

Step 1: Start registration as a new user at <https://www.eccexam.com/>



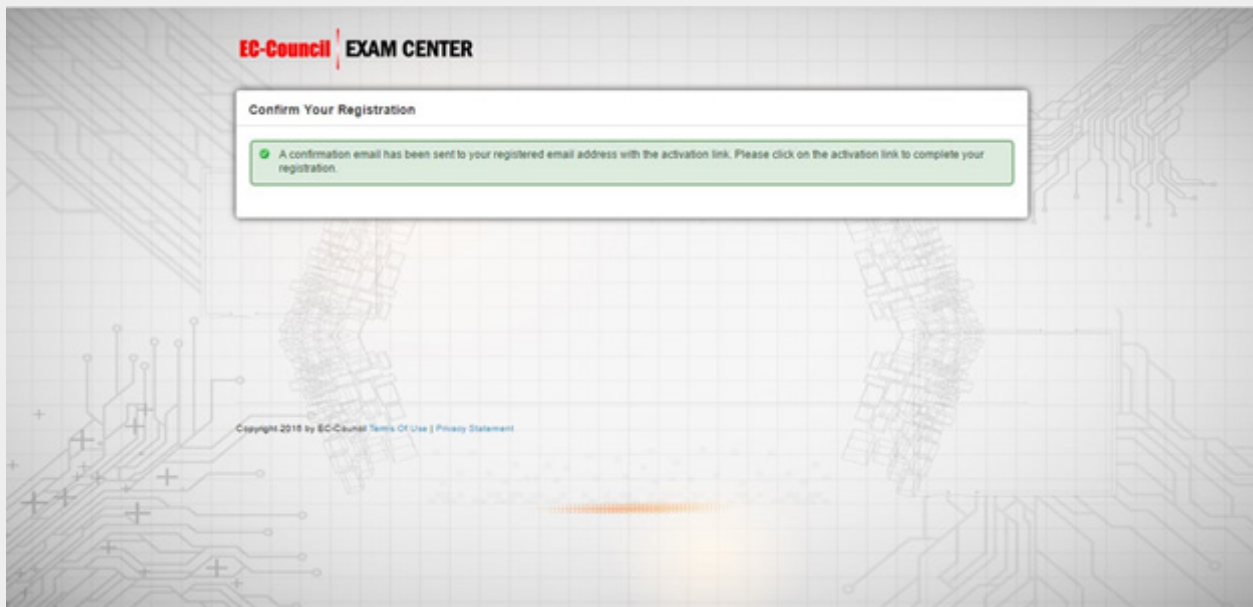
Step 2: Fill in all the fields completely in the registration form and click "Register".



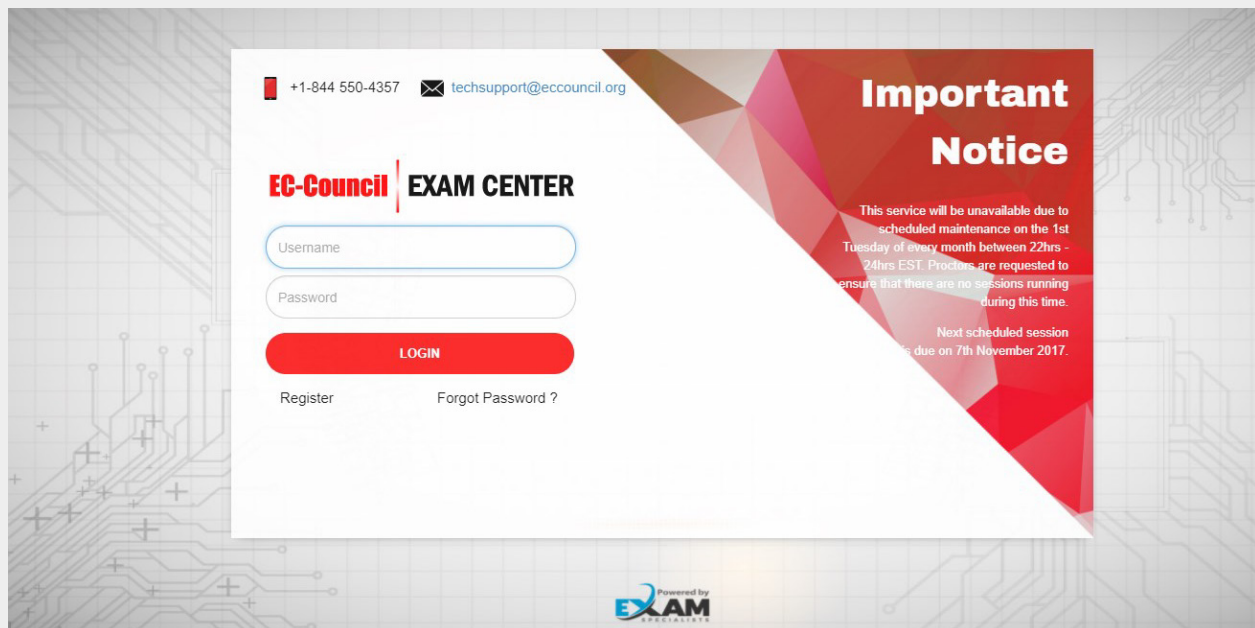
The image shows a registration form titled "Register" from the EC-Council Exam Center. The form is set against a background of a circuit board pattern. The fields include:

- Username *** (Username should be at least 10 characters long.)
- Password ***
- Confirm Password ***
- First Name *** and **Last Name ***
- Email Address ***
- Street**
- City ***
- State**
- Country *** (Dropdown menu with "-Select-" option)
- Postal Code ***
- Mobile Number** (Dropdown menu with "-Select-" option)
- (Please provide a valid mobile number and country code.)
- I Accept all Terms and Conditions.
- Enter Capcha Text *** (A CAPTCHA image showing the word "King" and other characters)
- Register** button

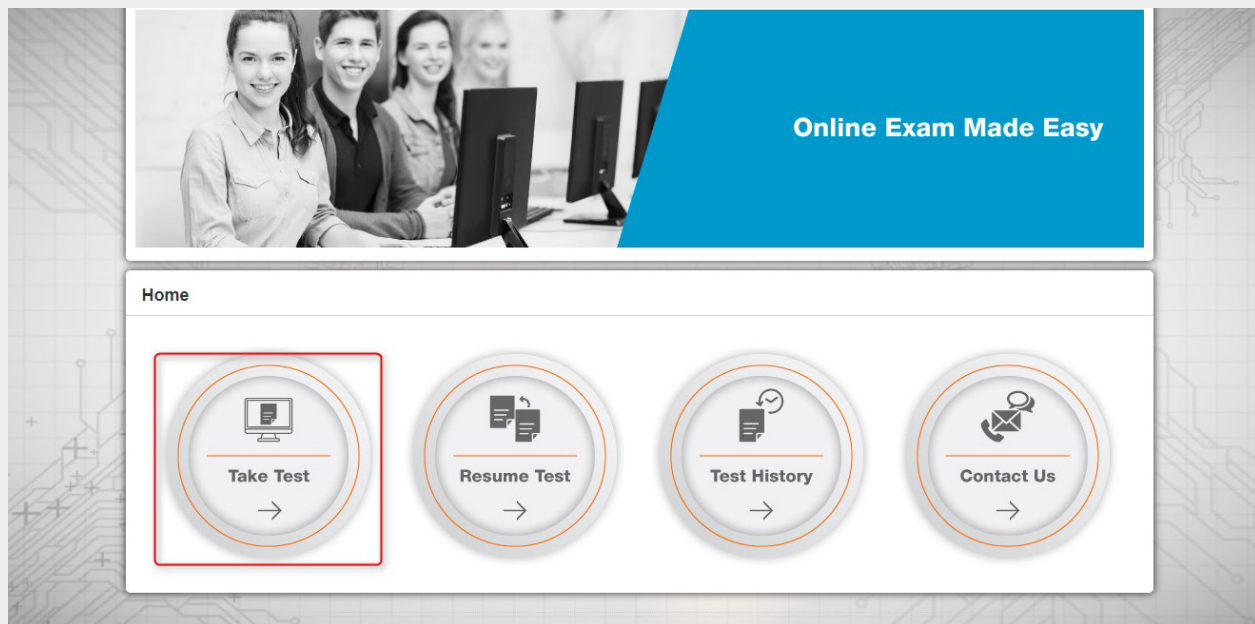
Step 3: Upon successful registration, you will receive an account activation link via email.



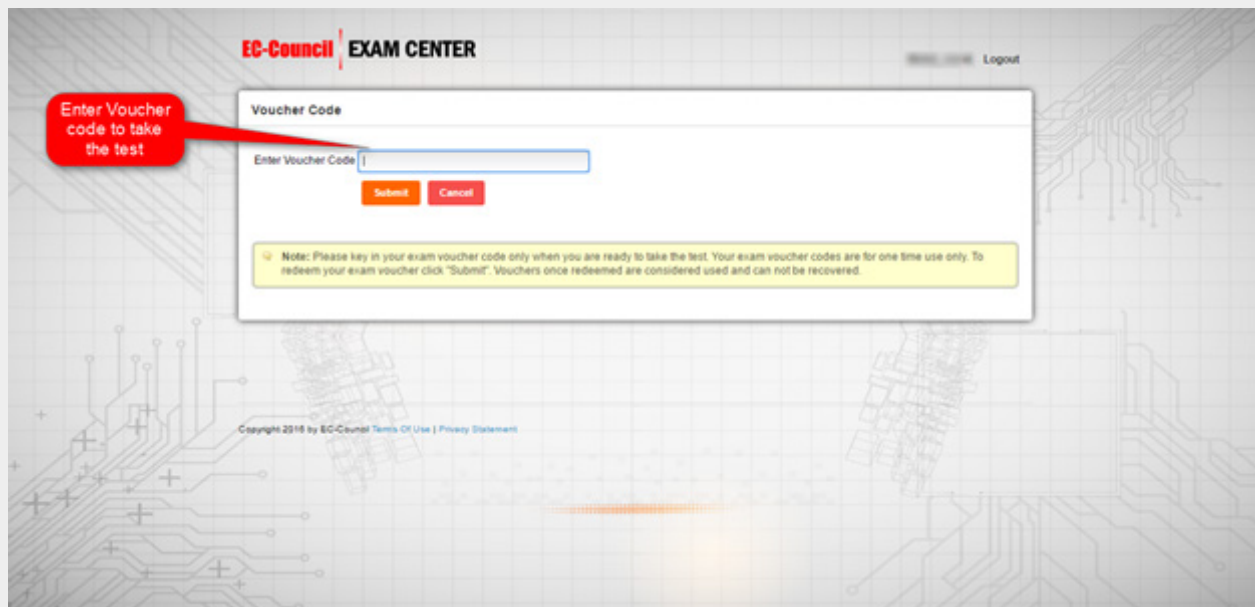
Step 4: Login into the exam portal using your account login credentials.



Step 5: Now select "Take Test" to proceed with exam



Step 6: Now enter the exam voucher code and click submit. You will be prompted for proctor credentials which will be provided by the Proctor.

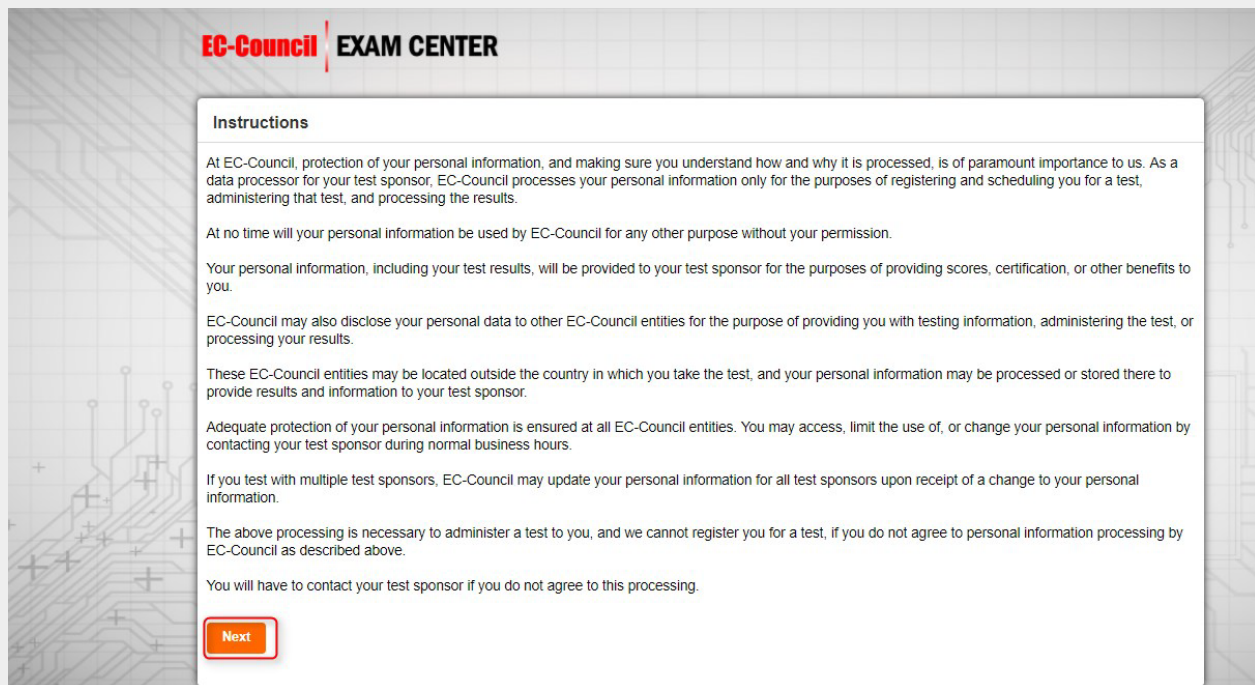


The screenshot shows the EC-Council Exam Center interface. At the top left, the logo "EC-Council | EXAM CENTER" is displayed. In the top right corner, there are links for "Home" and "Logout". The main content area features a "Voucher Code" section with a text input field labeled "Enter Voucher Code". Below the input field are two buttons: "Submit" and "Cancel". A red callout box on the left side of the page contains the text "Enter Voucher code to take the test!" with a red arrow pointing to the input field. Below the input field, a yellow note box contains the following text: "Note: Please key in your exam voucher code only when you are ready to take the test. Your exam voucher codes are for one time use only. To redeem your exam voucher click 'Submit'. Vouchers once redeemed are considered used and can not be recovered." At the bottom of the page, there is a copyright notice: "Copyright 2016 by EC-Council Terms Of Use | Privacy Statement". The background of the page is a light gray grid with a faint circuit board pattern.

Step 7: Your Proctor will key in “proctor ID and password” to unlock the exam.

The screenshot shows the EC-Council Exam Center interface. At the top left, the logo "EC-Council | EXAM CENTER" is displayed. In the top right corner, there is a "Logout" link. The main content area is a "Proctor Details" form with two input fields: "Proctor ID" and "Password". Below these fields are two buttons: "Submit" and "Cancel". A red callout box on the left side of the form contains the text "Proctor to Enter Proctor ID and Password" with a red arrow pointing to the "Proctor ID" field. Below the form, a yellow note box contains the text: "Note: An EC-Council authorized proctor is required to key in the proctor access code to unlock the test. Do not proceed with your test in absence of an EC-Council authorized proctor, else your test will not be considered valid." At the bottom of the page, there is a copyright notice: "Copyright 2016 by EC-Council Terms Of Use | Privacy Statement". The background of the interface features a light gray grid with a circuit board pattern.

Step 8: Read through the instructions carefully and select Next.



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Instructions

At EC-Council, protection of your personal information, and making sure you understand how and why it is processed, is of paramount importance to us. As a data processor for your test sponsor, EC-Council processes your personal information only for the purposes of registering and scheduling you for a test, administering that test, and processing the results.

At no time will your personal information be used by EC-Council for any other purpose without your permission.

Your personal information, including your test results, will be provided to your test sponsor for the purposes of providing scores, certification, or other benefits to you.

EC-Council may also disclose your personal data to other EC-Council entities for the purpose of providing you with testing information, administering the test, or processing your results.

These EC-Council entities may be located outside the country in which you take the test, and your personal information may be processed or stored there to provide results and information to your test sponsor.

Adequate protection of your personal information is ensured at all EC-Council entities. You may access, limit the use of, or change your personal information by contacting your test sponsor during normal business hours.

If you test with multiple test sponsors, EC-Council may update your personal information for all test sponsors upon receipt of a change to your personal information.

The above processing is necessary to administer a test to you, and we cannot register you for a test, if you do not agree to personal information processing by EC-Council as described above.

You will have to contact your test sponsor if you do not agree to this processing.

[Next](#)

Step 9: After reading the agreement provided on your screen, you will need to click "Start Test" to begin with your exam

Agreement

Dear Candidate,

Prior to attempting an EC-Council exam, you are required to AGREE to:

- [EC-Council Non-Disclosure Agreement](#)
- [EC-Council Certification Agreement](#)

You should NOT attempt the exam unless you have read, understood and accepted the terms and conditions in full. BY ATTEMPTING THE EXAM, YOU SIGNIFY THE ACCEPTANCE OF THE ABOVE MENTIONED AGREEMENTS. In the event that you do not accept the terms of the agreements, you are not authorized by EC-Council to attempt any of its certification exams.

Once you have successfully passed the EC-Council certification exam, you will receive your Certification Welcome Kit by mail within 4-8 weeks from the date of your exam. For more information or questions on EC-Council Certification, please visit <https://cert.eccouncil.org/> or contact certsupport@eccouncil.org

Important Notice

Make sure you have your proctor verify your submission prior to logging off with your proctor. If you submit your exam and log out early without notifying your proctor, your certification will be put on hold by the EC-Council.

You MUST ensure that the information provided herein including your name, mailing address, e-mail is accurate and complete. Kindly ensure that you key in your name in English and without using any special characters as special characters are not recognized by the system as valid entry. INFORMATION PROVIDED HEREIN SHALL BE USED TO PROCESS THE CERTIFICATION. Certifications for candidates that do not provide a valid e-mail address will NOT be processed.

Any mistakes made shall result in the certification department processing an erroneous certificate and will result in additional administration and shipping costs to you. Should you require any further changes or corrections to the information provided, it will cost you an administrative fee of USD75 payable to EC-Council.

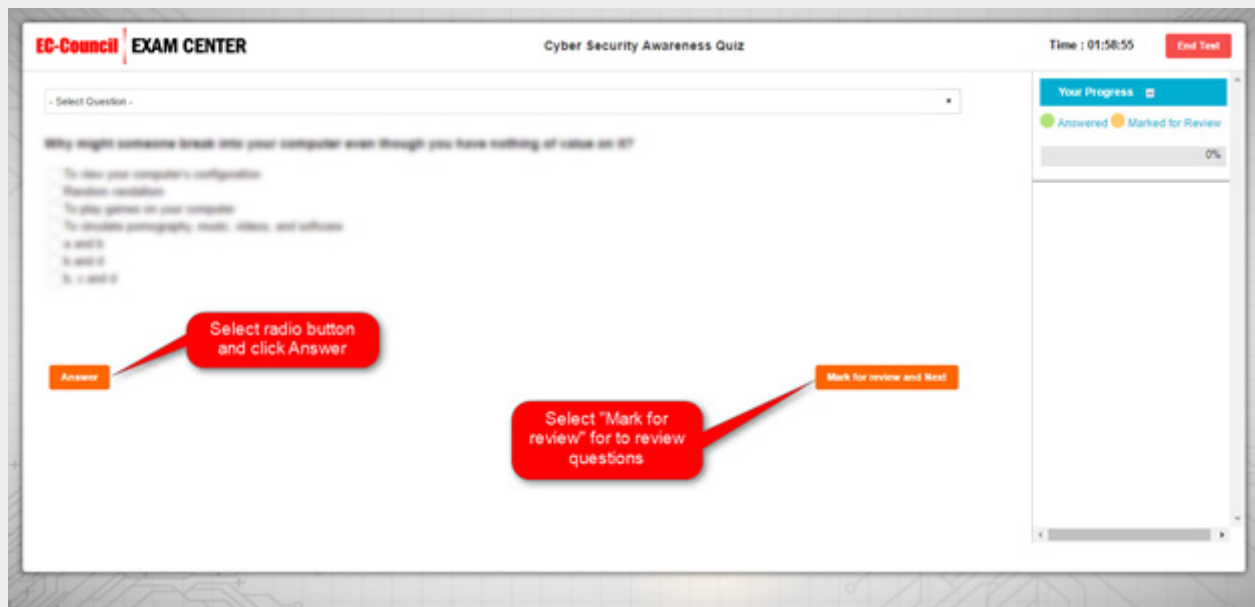
If you would like to update your profile information kindly send your request to techsupport@eccouncil.org and we would be happy to help you.

I Agree Terms And Conditions

Start Test

Step 10: The exam will begin.

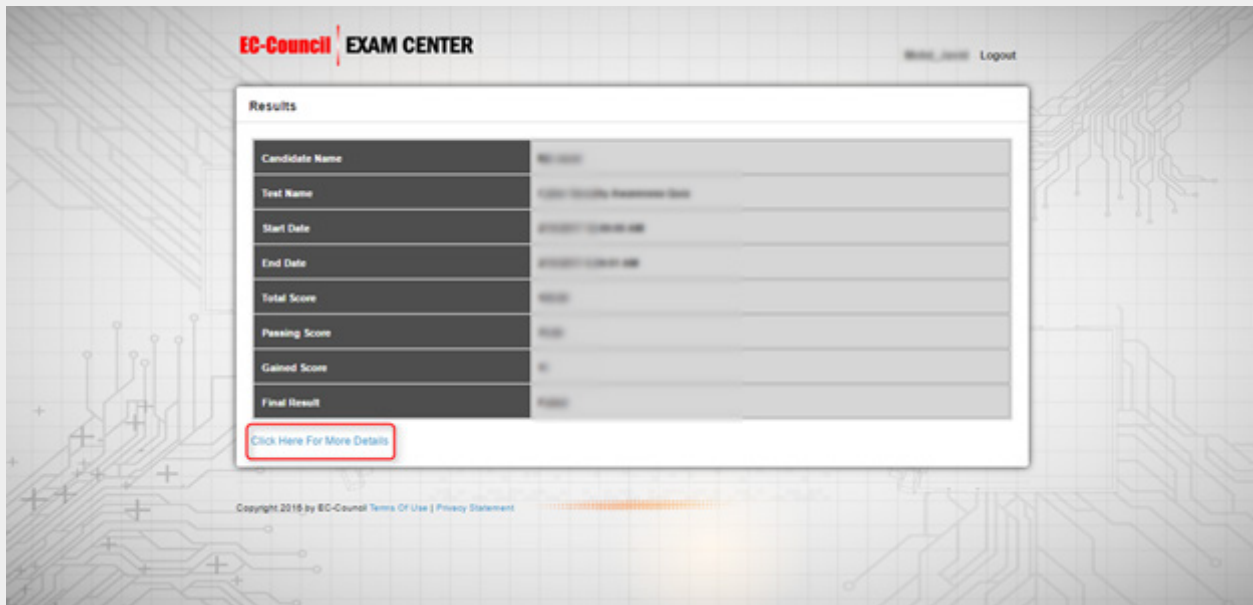
Note: You can review the exam questions at any point of time during the exam by clicking “Mark for review and Next” button.



Step 11: Once you answer all the questions, please click “End Test” button.

The screenshot displays the EC-Council Exam Center interface for a "Cyber Security awareness Quiz". The top header includes the logo, the quiz title, a timer showing "Time : 00:13:55", and an "End Test" button highlighted with a red arrow. Below the header, there is a dropdown menu for selecting a question. The main content area shows a question about social engineering with four radio button options: Identity theft, Social engineering (selected), Session hijacking, and Facebook defacement. At the bottom of the question area are "Answer" and "Mark for review and Next" buttons. On the right side, a "Your Progress" section shows a 100% completion bar and five question indicators (1-5), all of which are green, indicating they have been answered. A "Submit Test" dialog box is overlaid in the center, containing the text: "click No to continue with your test." and "click Yes to submit your test.", with "Yes" and "No" buttons.

Step 12: You will be able to view the results screen.



Step 13: Select the “click here for more details” link to download the transcript.

The screenshot shows the 'Test History' section of the EC-Council Exam Center. The page header includes the logo and 'EXAM CENTER' on the left, and 'Home / My Profile / Logout' on the right. The main content area displays details for a 'Cyber Security Awareness Quiz'.

Field	Value
Candidate Name	WILL JAMES
Test Name	Cyber Security Awareness Quiz
Date Test Taken	10 February 2017
Total Score	100/100
Passing Score	75/100
Gained Score	100
Final Result	PASSED

Below the table is an orange button labeled 'Download Transcript'. A red callout box with white text points to this button, containing the instruction: 'Select Download Transcript to view the result details'.

At the bottom of the page, there is a copyright notice: 'Copyright 2016 by EC-Council Terms Of Use | Privacy Statement'.

Notes:

- At the end of the exam, you can print the Result Transcript showing the outcome of the exam (score achieve vs required). Student can access the EC-Council ECC exam portal at any point in time to print their Result Transcript.
- If there are any interruptions within the duration of the exam session, the proctor will need to report the session disruption immediately to EC-Council (send an e-mail to certmanager@eccouncil.org).
- Proctors are required to report all forms of exam irregularities including malpractice to EC-Council immediately upon discovering any such irregularities.
- Proctors need to adhere to the EC-Council Proctor Guideline failing which, the students' exams may be revoked.
- If you have any enquiries regarding the exam portal process , please send your enquiries to certmanager@eccouncil.org.
- If you have any enquiries regarding the validity of the exam vouchers, please send an e-mail to finance@eccouncil.org

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